

Ceridian Self-Service Solution



Is your HR function adding enough value to your business?

Do you have skilled professionals spending too much time on admin?

Does your HR delivery present a dynamic corporate image?

Adding self-service to your Ceridian solution will enhance your reputation as a forward-thinking and innovative organisation, while delivering significant cost and time-savings to your business.

By devolving administration to employees and managers, self-service frees your HR professionals to research and develop strategies that support your overall business objectives.

Our solution is proven to deal with very high volumes of administration, and will save your HR team the time-consuming job of inputting and updating employee data. As well as significantly reducing your overhead costs.

Key benefits for your business

A SIMPLE, POWERFUL BUSINESS TOOL

Our solution is web-based and fully-hosted, so there's no costly IT investment

Employees simply log on at any time, via the internet and can change personal information such as address or bank details. While managers can update things like salary changes, bonuses or absence. Self-service is fully-integrated with our core HR solution, so any changes will appear immediately in the main database.

Employees can also submit requests (e.g. holidays or overtime) which are workflowed to their manager for sign off.

COMPLETE FLEXIBILITY

The solution's flexibility means you adjust the workflow to suit your needs. So requests can be automatically sent to the right level of seniority, while managers and executives can save time by delegating responsibility for sign-off.

You can even customise the screens to fit your corporate colours.

MAXIMISE THE RETURN ON YOUR INVESTMENT

Like any new technology, self-service will only be successful if it receives support from your employees plus the necessary management buy-in.

At Ceridian, we will help you pre-empt and effectively manage the people and organisational dimensions of the project, as well as the technical side of the solution. Working with you, we'll develop a tailored programme of employee communications, training and process re-engineering to support the implementation. Making sure you maximise the benefits of self-service from day one.

free to maximise resources

Contact us today to find out more. Call us on +353 61 507400 or email info@ceridian.ie

"Self-service is having a positive impact at Reebok. It's saving our HR team even more time, enabling employees to control their own personal details and providing managers with the accurate and up to date information they need."

Ann Williamson Recruitment and Benefits Manager (Europe), Reebok

Self-service in action

EMPOWERING MANAGERS

Our solution is helping one well known high-street retailer effectively manage its high staff turnover during seasonal periods. By implementing self-service, the company has given its managers responsibility for managing the starters and leavers within their own stores. Previously the central HR team had been responsible for inputting all these changes.

RELIEVING THE BURDEN ON HR

One leading insurance firm implemented our solution to try and relieve the burden on their HR team. Self-service helped them reduce their employee forms from 6000 to just 15, and as a result they're processing them faster and with far greater accuracy.

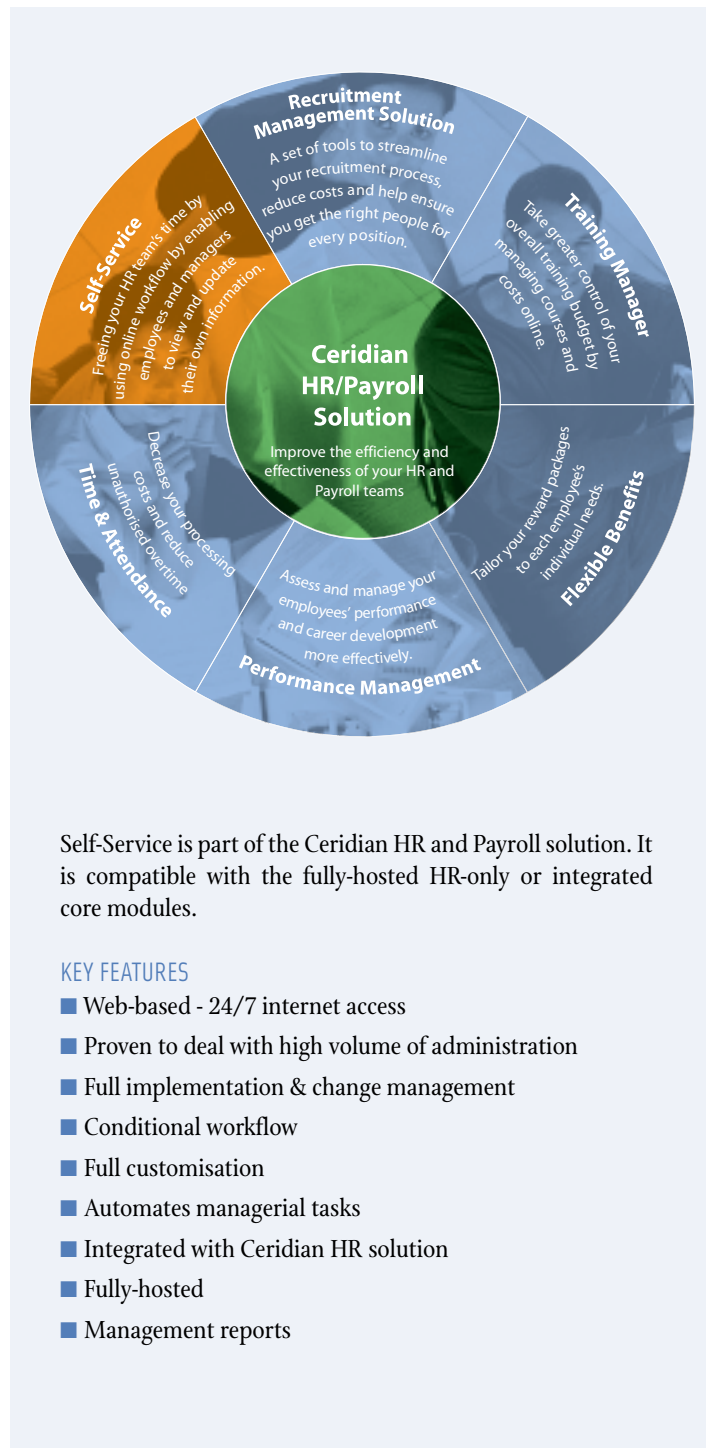
BUILDING A WINNING BRAND

Another customer is one of the most innovative and successful sportswear brands in the world. By using our self-service solution, they're now delivering that same innovation to their own employees. And by customising the system to fit their own corporate look and feel, they're helping to increase brand awareness across the whole organisation.

To find out how self-service can transform your HR delivery, call us on +353 61 507400 or email info@ceridian.ie

THINKING ABOUT FLEXIBLE BENEFITS?

More and more employees are looking for a reward package that suits their lifestyle, alongside their basic salary. Introducing flexible benefits can help you stay one step ahead in the race to attract the best people in your industry. Call Ceridian now to find out how you can use self-service to implement a Flex Bens scheme.



Self-Service is part of the Ceridian HR and Payroll solution. It is compatible with the fully-hosted HR-only or integrated core modules.

KEY FEATURES

- Web-based - 24/7 internet access
- Proven to deal with high volume of administration
- Full implementation & change management
- Conditional workflow
- Full customisation
- Automates managerial tasks
- Integrated with Ceridian HR solution
- Fully-hosted
- Management reports

Managed human resource solutions that maximise the value of people

